

**MIINUTES
BOARD OF DIRECTORS
FEBRUARY 27, 2008**

MEMBERS PRESENT

Judge James Barden, Chairman
Judge Diana Bautista
David Chardavoine
Commissioner Paul Elizondo
Judge Alger Kendall
Mayor Jack Leonhardt
Mayor Steve Lopez
Commissioner Jay Millikin
Mayor Joe Medinger
Molly Pruitt
Judge Marvin Quinney
Linda Rivas
Mayor Don Tymrak
Judge Mark Stroehrer
Commissioner Bill Williams
Judge Mike Wiggins
Michael Korus
Mayor Gene Smith

MEMBERS ABSENT

Commissioner Tommy Adkisson
Mayor Gerald Dubinski
Judge Richard Evans
Judge Carlos Garcia
Commissioner Cesareo Guadarrama

Commissioner Lyle Larson
Louis Rowe

ALTERNATES PRESENT

Leticia Cantu for Councilwoman Lourdes Galvan
Gilbert Loreda for Senator Leticia Van de Putte
Ann Reissig for Judge Gaylan Schroeder
Sonny Torres for Councilwoman Delicia Herrera

STAFF PRESENT

Gloria C. Arriaga
Dean Danos
Susan Lodge
Blanca Tapia

GUESTS PRESENT

Marcy Meffert
Al Notzon

The meeting was called to order at 1:05 p.m. by Judge James Barden.

Roll call was taken and a quorum established.

The Pledge of Allegiance and Texas Pledge of Allegiance was recited.

There were no citizens to be heard.

Next, Ms. Arriaga presented her Executive Directors report recognizing the position change of Susan Lodge to Deputy Director of Human Services and the five year employment anniversaries

of Beverly Lutz, Candy Walsh, Isabel Garcia, Isabel Gonzales and Ronny Ray. Ms. Arriaga also highlighted several items on the March Community Calendar of Events.

The next item was to consider and act upon approval of the following items on the Consent Agenda.

Items on the consent agenda are considered being of a routine nature and may require only limited discussion. The items listed on consent agenda, other than A, S and T has been reviewed by the Management Committee and they recommend approval. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.

- A. Consider and act upon approval of the January 23, 2008 Minutes.
- B. Consider and act upon authorizing the Executive Director to contract for the agency's Internet service.

The Committee recommends approval to contract with AT&T for a three-year period to provide the physical connection from AACOG to the University Health Science Center in order to access THE Net's Internet network as well as contracting with THE Net was the agency's Internet provider.

- C. Consider and act upon approval of the following personnel recommendations:
 - 1. Bexar Aging
 - a. Bexar Aging Contract/Care Services Coordinator
 - 2. Bexar Mental Retardation Authority Reorganization

The Committee recommends approval to the Bexar Aging Contract/Care Services Coordinator at a pay group 17 - \$50,502.40 and to reorganize the Bexar Mental Retardation Authority department in order to better align the service arrays under the appropriate supervisors and to differentiate positions that currently share the same title to note the type of service the position is responsible for.

- D. Consider and act upon approval for the Executive Director to submit an application for SFY 2008-2009 Housing Bond Residential Repair grant program from the Texas Department of Aging and Disability Services in the amount of \$14,285.00 each for both the Bexar and Alamo Area Agencies on Aging.

The Committee recommends approval to authorize the Executive Director to submit an application for SFY 2008-2009 Housing Bond Residential Repair grant program from the Texas Department of Aging and Disability Services in the amount of \$14,285.00 each for both the Bexar and Alamo Area Agencies on Aging.

- E. Consider and act upon approval of the following status reports:
 - 1. Grants
 - 2. Recoveries
 - 3. Balance Sheet
 - 4. Income Statement
 - 5. Board Expenditures

The Committee recommends acceptance of the above status reports.

- F. Consider and act upon attendance at the National Association of Regional Councils Annual Conference in Des Moines, Iowa, June 14 – 17, 2008.

The Committee recommends approval to authorize up to three board members and the Executive Director to attend the NARC annual conference in Des Moines, Iowa.

G. Consider and act upon the procurement policy changes:

1. Increase the threshold for public competitive bidding requirements from \$25,000 to \$50,000.
2. Change the AACOG approval levels
3. Modify the requirements for requests for quotes

The Committee recommends approval of the above procurement policy changes.

H. Consider and act upon approval to release a Request for Proposal for an AACOG Salary Survey.

The Committee recommends approval for the Executive Director to release a request for proposal for an agency salary survey.

I. Consider and act upon approval of the amended AACOG 2008 annual budget.

The Committee recommends approval to amend the AACOG 2008 annual budget for Rural Public Transportation, Bexar MRA, Weatherization and 911.

J. Consider and act upon approval of making a lump sum loan payment in the amount of \$16,933.32 towards the Kerrville Transportation Center bank note.

The Committee recommends approval of a lump sum loan payment in the amount of \$16,933.32 towards the Kerrville Transportation Center bank note.

K. Consider and act upon approval to join Texas Association of Area Agencies on Aging:

1. Grant application for the Department of State Health Services Request for Proposal to provide evidence-based physical activity programs and the Chronic Disease Self Management Program to persons with arthritis.
2. Substance Abuse and Mental Health Services Administration Older Adults Targeted Capacity Expansion Grant application.

The Committee recommends approval for the Area Agency on Aging to partner with the Texas Association of Area Agencies on Aging on the above grant applications.

L. Consider and act upon authorizing the Executive Director to establish new vendor agreements or amend existing vendor agreements to deliver nutrition services funded through the Alamo Area Agency on Aging in the eleven county region.

The Committee recommends approval to authorize the Executive Director to establish new vendor agreements or amend existing vendor agreements to deliver nutrition services funded through the Alamo Area Agency on Agency in the eleven county regions.

M. Consider and act upon authorizing the Executive Director to ratify the Department of Aging and Disability Services (DADS) FY 2008 and FY 2009 Performance Contract Amendment reducing In Home Family Support (IHFS) funding by \$176,618.

The Committee recommends approval to authorize the Executive Director to ratify the Department on Aging and Disability Services (DADS) FY 2008 Performance Contract Amendment reducing In Home Family Support (IHFS) funding by \$176,618.

- N. Consider and act upon approval of a Memorandum of Understanding (MOU) that establishes the basis for an Outreach and Educational forum between the Bexar County Small, Minority, and Women-Owned Business Enterprise (SMWBE) Program and the Alamo Area Council of Governments.

The Committee recommends approval of a Memorandum of Understanding (MOU) that establishes the basis for an Outreach and Educational forum between the Bexar County Small, Minority and Women-Owned Business Enterprise (SMWBE) Program and the Alamo Area Council of Governments.

- O. Consider and act upon contract renewal of Certified Auto Ride in an Emergency (CARE) Program.

The Committee recommends approval for the Executive Director to release a Request for Proposal for the Certified Auto Ride in an Emergency (CARE) Program.

- P. Consider and act upon approval of resolutions in support of AACOG's grant applications for funding from the Governor's Office for the Regional Police Training Academy and the Regional Youth Criminal Justice Education Program.

The Committee recommends approval of resolutions in support of AACOG's grant applications for funding from the Governor's Office for the Regional Police Training Academy and the Regional Youth Criminal Justice Education Program.

- Q. Consider and act upon the following:

1. Authorize the Executive Director to purchase five Type III vehicles through the Texas Department of Transportation (TXDOT) 5311 Federal Grant.
2. Release a reverse auction for six 12-passenger vans in the amount not to exceed \$200,000 in local funds.

The Committee recommends approval to authorize the Executive Director to purchase five Type III vehicles through the TXDOT 5311 Federal Grant and to release a reverse auction for six 12-passenger vans in the amount not to exceed \$200,000 in local funds.

- R. Authorize the Executive Director to enter into a contract agreement with the Texas Department of Transportation for Federal funds in the amount of \$1,102,136.00 from February 5, 2008 to August 31, 2009.

The Committee recommends approval to authorize the Executive Director to enter into a contract agreement with the Texas Department of Transportation for Federal funds in the amount of \$1,102,136.00 from February 5, 2008 to August 31, 2009.

- S. Consider and act upon ratifying the Executive Director's acceptance of the Commission on State Emergency Communications FY 2008-2009 contract for 911 services – Addendum for Wireless Phase II Implementation; FY 2008-\$231,092 and FY 2009 - \$15,607.

The Committee recommends approval to ratify the Executive Director's acceptance of the Commission on State Emergency Communications FY 2008-2009 contract for 911 services – Addendum for Wireless Phase II Implementation: FY 2008-\$231,092 and FY 2009-\$15,607.

- T. Consider and act upon amendments to the FY 2008-2009 and FY 2008-2011 Unified Planning Work Program – TRACS Review.
- U. Consider and act upon the following from the Health and Human Services Advisory Staff Committee:
 - 1. Comfort Independent School District, “Elementary School Counseling Program”. Funding: U.S. Department of Education: \$975,156.
 - 2. Navarro Independent School District, “Counseling and Social Work Services for Elementary Students and Their Families”. Funding: U.S. Department of Education: \$258,178.
 - 3. Palo Alto College, “Project Exito GEAR UP”. Funding: U.S. Department of Education: \$3,259,200.
 - 4. Pleasanton Independent School District, “Pleasanton ISD’s Integration of Mental Health Program”. Funding: U.S. Department of Education: \$150,573.
 - 5. Pleasanton Independent School District, “Smart Start Program”. Funding: U.S. Department of Education: \$1,199,917.

After consideration, a Motion was made by Mayor Tymrak, seconded by Ms. Rivas approval of the items on the consent agenda. The Motion carried unanimously.

The next item was to consider and act upon the following Committee Reports:

A. Management Committee

- 1. Consider and act upon change to 2008 Holiday Schedule.

Ms. Arriaga stated staff recommends approval to add an additional day to the AACOG Holiday Schedule for 2008. That day would be Wednesday, December 24, 2008 which would increase the holidays from 12 to 13. David Chardavoyne questioned what would be the cost to increase the holiday schedule. Ms. Arriaga indicated that the cost would be between \$10,000 - \$15,000. After consideration, a Motion was made by Commissioner Williams, seconded by Ms. Rivas to increase the AACOG 2008 Holiday Schedule from 12 to 13. David Chardavoyne opposed. The Motion carried.

- 2. Consider and act upon the following regarding the Ryan White Program:
 - a. Audit
 - b. Leave Balance Payout
 - c. Reimbursement to Bexar County
 - d. Reallocation of Provider Dollars

Susan Lodge stated staff recommends approval of the above Ryan White items regarding Audit, Leave Balance Payout, Reimbursement to Bexar County and Reallocation of Provider Dollars. Ms. Rivas questioned how long AACOG has to submit any outstanding invoices. Ms. Lodge indicated AACOG will have until the end of August, 2008 to submit any outstanding payments. After consideration, a Motion was made by Judge Quinney, seconded by Mayor Lopez approval of the Ryan White items. The Motion carried unanimously.

- 3. Consider and act upon report on the external management review of Community Council of South Central Texas, Inc.

Mr. Notzon reported on the external management review of Community Council of South Central Texas, Inc. After discussion, a Motion was made by Judge Wiggins, seconded by Commissioner Elizondo to acknowledge and accept the report from Mr. Notzon and to limit the amount of time spent at CCSCT and work with the Executive Director on discussions and or recommendations that would be beneficial to AACOG.

4. Consider and act upon approval of the following Request for Proposals:
 - a. Consultant Services for the Alamo Regional Transit Business Plan

Dean Danos stated staff recommends approval to contract with KFH Group in the amount of \$46,914 for consultant services for the Alamo Regional Transit Business Plan. After consideration, a Motion was made by Commissioner Elizondo, seconded by Commissioner Williams approval of the staff's recommendation. The Motion carried unanimously.

- b. Consultant Services for the Alamo Area Regional Coordination Committee

Dean Danos stated staff recommends to contract with KFH Group in the amount of \$45,248.00 for consultant services for the Alamo Area Regional Coordination Committee. After consideration, a Motion was made by Commissioner Elizondo, seconded by Commissioner Williams approval of the staff's recommendation.

5. Consider and act upon approval of Ozone and Meteorological Monitoring Maintenance and Operations contractor.

This item was considered in the consent agenda.

6. Discussion and recommendation pertaining to the future of the AACOG Tourism Program that includes the Christmas Along the Corridor event.

Ms. Arriaga stated the Management Committee discussed this item in detail at their meeting on February 20th and recommended that this item be sent directly to the Board of Directors for their consideration. Staff is recommending three options as listed in the handout. After consideration, a Motion was made by Commissioner Elizondo, seconded by Judge Bautista to end the tourism program at the end of this year and the direct involvement of AACOG as the lead organization in coordinating the various Tourism events in the future. Mayor Tymrak opposed. The Motion carried.

B. Airco

Commissioner Millikin reported on the Airco meeting. No action required.

C. Area Judges

Judge Quinney reported on the Area Judges meeting. No action required.

D. Planning and Program

Commissioner Williams stated the Committee recommends approval of the following:

Appointment recommendations to Regional Emergency Preparedness Advisory Committee (REPAC), Bexar Senior Advisory Committee (BSAC), and Criminal Justice Advisory Committee (CJAC) as follows:

- a. REPAC: John Culpepper and alternate Frank Stead
Capt. Jeffrey Wendling and alternate Rowan Zachry

LeAnn Hosek and alternate Edwin Baker
Meg Conner alternate to Homer Emery

- b. BSAC: Marge Rey alternate to Representative Ruth Jones McClendon
- c. CJAC: Lt. Bill Hill and alternate Capt. Jeffrey Wendling
Mary Ann Sieracki
Susan E. Priesand
Deputy Chief Henry Martinez and alternate Irene Martinez
Chief Deputy Don Berger, alternate
Chief Deputy M.E. Gideon and alternate Lt. Lawrence Foraker, Jr.
Theresa Leal and alternate Cynthia Sebald
Bobbie Lesser and alternate Patsy Lackey

Nomination through the Planning and Program Committee of a non-voting Planning and Network Advisory Committee (PNAC) member from AACOG Board of Directors as required in PNAC By-Laws

Election of Chair and Vice Chair to Economic Development and Environmental Review Committee

Chair: Nick Page, MPO
Vice-Chair: Colonel (Ret.) Jesse Perez, Karnes City Economic and Community Development Corporation

Revisions to Criminal Justice Advisory Committee By-Laws and Policy and Procedures Manual.

After consideration, the Motion carried unanimously.

The next item was to consider and act upon approval of the following as recommended by the Economic Development Environmental Review Committee:

- A. Bexar County. "Atascosa Rural Water Supply Corporation Fire Protection Upgrade and City of Somerset Sewer Lift Station Project." Funding: Community Development Block Grants; United States Department of Housing and Urban Development: \$209,830.
- B. City of Devine. "Development of South Devine Park." Funding: Texas Parks and Wildlife Small Community Recreation Grant Program: \$40,000.
- C. Gene Ramirez American Legion Post 443. "Facility Enclosure to create a reception/civic center." Funding: United States Department of Agriculture: \$463,000.
- D. Floresville Independent School District. "Facility for Floresville Early College Technology Center." Funding: Pre-Application; Economic Development Administration Grants for Public Works and Economic Development: \$3,600,000.

Joe Ramos stated the Committee recommends favorable review of items A – D. After consideration, a Motion was made by Mayor Tymrak, seconded by Commissioner Elizondo, favorable review. The Motion carried unanimously.

The next item was to consider and act upon approval of the following as recommended by the Criminal Justice Advisory Committee:

- A. Bexar County Commissioners Court, "Bexar County Operation JEDI-Justice, Expedited Disposition and Intervention". Funding: Office of Violence Against Women: \$1,500,000.

B. Bexar County Court-at-Law #1, "Bexar County Court-at-Law #1 Adult Drug Court Enhancement". Funding: Bureau of Justice Assistance: \$200,000.

Marcy Meffert stated the Committee recommends favorable review of items A and B. After consideration, a Motion was made by Commissioner Elizondo, seconded by Ms. Rivas, favorable review. The Motion carried unanimously.

The next item was to consider and act upon request from Judge Quinney, Chairman of the Regional Emergency Preparedness Advisory Committee to appoint Judge Scheel to the REPAC Committee.

A Motion was made by Judge Quinney, seconded by Mayor Leonhardt to appoint Judge Scheel of Comal County to the REPAC Committee. The Motion carried unanimously.

The next item was to consider and act upon authorizing ACOG Chairman and ACOG Executive Director to sign a letter in support of the Greater Edwards Aquifer Alliance's application for "Smart Growth Implementation Assistance."

This item will not be considered at this time.

The next item was to consider and act upon approval of the Board of Directors Standing Committee's.

Ms. Arriaga stated enclosed in the board packet is the current 2008 Board of Directors Standing Committee's. After consideration, a Motion was made by Judge Bautista, seconded by Mayor Lopez approval of the Standing Committee's. The Motion carried unanimously.

Judge Barden indicated that the next meeting date will be on Wednesday, April 2, 2008 at 1:00 p.m.

There being no further business to discuss, the meeting was adjourned at 2:57 p.m.