

**MINUTES
BOARD OF DIRECTORS
JANUARY 24, 2007**

MEMBERS PRESENT

Mayor Jack Leonhardt, Chairman
Judge James Barden, Vice-Chairman
Commissioner Tommy Adkisson
Judge Diana Bautista
Mayor Gerald Dubinski
Commissioner Paul Elizondo
Judge Richard Evans
Judge Carlos Garcia
Mayor Patrick Heath
Judge Alger Kendall
Michael Korus
Commissioner Lyle Larson
Mayor Steve Lopez
Commissioner Jay Millikin
Molly Pruitt
Mayor Don Tymrak
Judge Mark Stroehrer
Commissioner Bill Williams

MEMBERS ABSENT

Mayor James Craven
Councilman Roger Flores, Jr.
Commissioner Cesareo Guadarrama
Councilwoman Delicia Herrera
Judge Marvin Quinney
Louis Rowe
Judge Gaylan Schroeder
Kim Stoker
Councilman Kevin Wolff

GUESTS PRESENT

Brian Beresford
Bill Montez
Dub Smothers

ALTERNATES PRESENT

Jim Adams, alternate for Linda Rivas
Mario Obledo, alternate for Senator Van de Putte
Dan Kinsey for Judge Mike Wiggins

STAFF PRESENT

Al Notzon
Gloria Arriaga
Dean Danos
Blanca Tapia
Joe Ramos
Melissa Pulido

Mayor Jack Leonhardt called the meeting to order at 1:00 p.m.

Roll call was taken and a quorum established.

Next, Dub Smothers commented on Mr. Notzon's retirement and recognized his work with Air Quality.

Next, Mr. Notzon gave his Executive Directors report recognizing new board members, Judge Gaylan Schroeder of Kendall County and Judge Mike Wiggins of Guadalupe County. Dan Kinsey, Emergency Management Coordinator for Guadalupe County was representing Judge Wiggins.

The next item was to consider the following items on the consent agenda.

Items on the consent agenda are considered being of a routine nature and may require only limited discussion. The items listed on consent agenda, other than A and U have been reviewed by the Management Committee and they recommend approval. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.

A. Consider and act upon approval of the December 13, 2006 Minutes.

B. Consider and act upon acceptance of the following status reports:

1. Grants
2. Recoveries
3. Balance Sheet
4. Income Statement
5. Board Expenditures
6. Texpool Quarterly
7. Audit update
8. Section 8 Payment Standards for 2007

The Committee recommends acceptance of the reports.

C. Consider and act upon authorizing membership dues to the San Antonio Rotary Club.

The Committee recommends approval of membership dues to the San Antonio Rotary Club. After consideration, the Motion carried unanimously.

D. Consider and act upon the sale of 2002 Ford Explorer.

The Committee recommends that the 2002 Ford Explorer be declared surplus property and be sold through GovAssets4Sale. After consideration, the Motion carried unanimously.

E. Consider and act upon releasing a Request for Proposal for AACOG Strategic Planning.

The Committee recommends approval to release a request for proposal for a strategic planning process for the Alamo Area Council of Governments. After consideration, the Motion carried unanimously.

F. Consider and act upon authorization for the Executive Director to contract for vehicle maintenance.

The Committee recommends approval to contract with Alamo City Truck Service, 2 Fat Guys, Ottmers Auto Service and Stivers Oil Service for vehicle maintenance. After consideration, the Motion carried unanimously.

G. Consider and act upon changes to AACOG's procurement policies.

The Committee recommends approval of the changes to the AACOG's procurement policies. After consideration, the Motion carried unanimously.

H. Consider and act upon approval of the following as recommended by the Alamo and Bexar Senior Advisory Committee:

1. Authorize the Executive Director to submit My Medicare Matters grant application in the total amount of \$100,000.

2. Authorize the Executive Director to contract with the Texas Department of Aging and Disability Services to provide Consumer Directed Services Support Counseling Services.
3. FY 07 Vendors.

The Committee recommends approval of the above recommendations from the Alamo and Bexar Senior Advisory Committee. After consideration, the Motion carried unanimously.

- I. Consider and act upon approval of the Public Funds Investment Act Policies.

The Committee recommended that this item be taken directly to the Board of Directors for approval. Mayor Heath suggested that under the Reporting Requirements section, the officers would present quarterly reports of investment activities to the Board of Directors. After consideration, a Motion was made by Mayor Heath, seconded by Commissioner Elizondo approval of the Public Funds Investment Act Policies as amended. The Motion carried unanimously.

- J. Consider and act upon authorizing the Executive Director to purchase 911 equipment under the Houston-Galveston Council of Governments Cooperative Agreement for Public Safety Answering Point (PSAP) Equipment in the amount not to exceed \$76,000 for Gillespie County.

The Committee recommended approval for the Executive Director to purchase 911 equipment under the Houston-Galveston Council of Governments Cooperative Agreement for Public Safety Answering Point (PSAP) Equipment in the amount not to exceed \$76,000 for Gillespie County. After consideration, the Motion carried unanimously.

- K. Consider and act upon authorizing the Executive Director to purchase 911 equipment and software under the Houston-Galveston Council of Governments Cooperative Agreement for a Network System to provide connectivity between AACOG and the seven counties. The initial set up will not exceed \$95,000 and an additional \$21,000 cost per county not to exceed \$147,000 subject to the availability of funds.

The Committee recommends that this item be taken directly to the Board of Directors for approval. Brian Beresford of Verizon addressed the Board members on this item discussing what the equipment and software will provide for their counties. After consideration, a Motion was made by Judge Bautista, seconded by Judge Evans approval to purchase the 911 equipment and software in the amount not to exceed \$147,000 for five years. The Motion carried unanimously.

- L. Consider and act upon authorizing the Executive Director to apply for TxDOT Transportation Improvement Program funds of \$671,483 in support of AACOG's Commute Solutions program for the three-year period between April 2007 and March 2010.

The Committee recommends approval for the Executive Director to apply for TXDOT Transportation Improvement Program funds \$671,483 in support of AACOG's Commute Solutions program for the three-year period between April 2007 and March 2010. After consideration, the Motion carried unanimously.

- M. Consider and act upon authorizing the Executive Director to accept \$300,000 in renewed funding from City Public Service Energy for Weatherization Assistance Program.

The Committee recommends approval for the Executive Director to accept \$300,000 in renewed funding from City Public Service Energy for Weatherization Assistance Program. After consideration, the Motion carried unanimously.

- N. Consider and act upon authorizing the Executive Director to accept City Public Service Energy funds for the San Antonio Regional Energy Futures Chair.

The Committee recommends approval for the Executive Director to accept City Public Service Energy funds for the San Antonio Regional Energy Futures Chair. After consideration, the Motion carried unanimously.

- O. Consider and act upon authorizing the Executive Director to sign a proposed Texas Department of Transportation (TxDOT) contract in the estimated amount of \$185,804 to purchase the following vehicles for the Rural Transportation Program:

1. Two Type III vehicles with 3 wheelchair positions - \$121,200.
2. One Type III vehicle with 2 wheelchair positions - \$ 60,740.

The Committee recommends approval for the Executive Director to sign a proposed TXDOT contract to purchase the above vehicles for the Rural Transportation Program.

- P. Consider and act upon authorizing the Executive to purchase a Type II vehicle for Job Access Reverse Commute (JARC) for approximately \$55,000 through National Bus Sales.

The Committee recommends authorizing the Executive Director to purchase a Type II vehicle for JARC through either a Cooperative Purchasing Agreement (such as HGAC, State- whichever is lower) or to release a reverse auction. After consideration, the Motion carried unanimously.

- Q. Consider and act upon authorizing the Executive Director to submit a Request for Proposal in the amount of \$30,000 for marketing of the Aging and Disability Resource Center.

The Committee recommends approval for the Executive Director to submit a RFP in the amount of \$30,000 for marketing of the Aging and Disability Resource Center. After consideration, the Motion carried unanimously.

- R. Consider and act upon recommendation from Ray Associates, Inc. on the HIV Administrative Services Project Monitor position.

The Committee recommends approval of the recommendation from Ray Associates, Inc. on the HIV Administrative Services Project Monitor at a pay group 14, \$38,542.40. After consideration, the Motion carried unanimously.

- S. Discussion and appropriate action on AACOG staff reorganization.

Gloria Arriaga presented the AACOG staff reorganization to the Board of Directors. Ms. Arriaga indicated that she is proposing to delete the Deputy Executive Director position to create a Deputy Director Administration, create a Deputy Director Human Services, delete Regional Information Manager and create an Assistant to the Executive Director. After consideration, a Motion was made by Commissioner Elizondo, seconded by Commissioner Larson approval of the proposed AACOG staff reorganization as presented. The Motion carried unanimously.

- T. Consider and act upon the following from the Health and Human Services Advisory Staff Committee:

1. Connections Individual and Family Services, Inc., "Transitional Living Program". Funding: Department of Health and Human Services: \$130,097.
2. Parent/Child Inc., "Early Head Start". Funding: Administration for Children and Families: \$1,556,526.

A Motion was made by Commissioner Elizondo, seconded by Commissioner Larson approval of the items on the consent agenda. The Motion carried unanimously.

The next item was to consider and act upon the following Committee Reports:

A. Management Committee

Judge Barden stated the Management Committee met on Friday, January 19th and the recommendations were approved in the consent agenda.

B. Area Judges

1. Consider and act upon authorizing the Executive Director to enter into a contract with TxDOT for a Regional Coordinated Public Transportation Plan.
2. Consider and act upon authorizing the Executive Director purchase two Type II vehicles from TxDOT Elderly and Disabled contract in the amount of \$112,060 (\$56,030 each). Federal - \$84,800, Local Match - \$27,260.

Judge Bautista stated the Area Judges recommends approval of the above recommendations. The Motion carried unanimously.

C. 9-1-1 Area Judges

Judge Bautista reported on the 9-1-1 Area Judges meeting. No action required.

D. Planning and Program

Commissioner Williams stated the Committee recommends approval of the following recommendations:

1. Consider and act upon proposed revisions to the AARLEA Basic Peace Officer Certification/Basic Corrections Officer Certification Rules and Regulations and the AARLEA Policies and Procedures Manual.
2. Consider and act upon proposed revisions to 911 Advisory Committee By-Laws.
3. Consider and act upon proposed revisions to Regional Emergency Preparedness Committee By-Laws.

After consideration, the Motion carried unanimously.

E. Alamo Area Development Corporation

The Alamo Area Development Corporation will meet next month.

The next item was to consider and act upon approval of the following as recommended by the Economic Development Environmental Review Committee:

- A. Lazurus Energy, LLC. "Business and Industry Guaranteed Loan." Funding: U.S. Department of Agriculture: \$34,233,000.
- B. Guadalupe County. "On-site sewage facility installation and Replacement in Rancho/Redwood Vista." Funding: Office of Rural and Community Affairs, U.S. Department of Agriculture: \$262,500.
- C. Kerr County. "First time sewer service to Rancho Road in South Colonia." Funding: U.S. Department of Agriculture: \$525,000.
- D. Atascosa County. "Installation of distribution lines, chlorination facilities and storage facilities to provide water to Campbellton. Funding: Office of Rural Community Affairs, U.S. Department of Agriculture: \$262,500.

- E. Alamo Area Development Corporation. "Colonias of Frio for Employment and Education Project." Funding: Texas Department of Transportation, Job Access and Reverse Commute Program: \$399,560.00.
- F. San Antonio River Authority. "Planning grant to develop solutions to flooding problems on the lower Leon Creek Watershed." Funding: Texas Water Development Board: \$297,000.

Joe Ramos stated the Committee recommends favorable review on items A – F. After consideration, a Motion was made by Commissioner Elizondo, seconded by Judge Garcia, favorable review. Commissioner Williams abstained on item C. The Motion carried.

The next item was to consider and act upon the following as recommended by the Regional Emergency Preparedness Advisory Committee:

- A. Authorize the Executive Director to expend any remaining FY 2004 Funds from the State Homeland Security Grant on regional projects.
- B. Authorize the Executive Director to expend any remaining FY 2005 Funds from the State Homeland Security Grant on regional projects.

Dean Danos stated the Committee recommends approval of items A and B. After consideration, a Motion was made by Mayor Heath, seconded by Mayor Tymrak approval of recommendations from the Regional Emergency Preparedness Advisory Committee. The Motion carried unanimously.

The next item was to consider and act upon a resolution approving the submission of the Section Eight Management Assessment Program (SEMAP) Certification to U.S. Department of Housing and Urban Development for Program Year 2006.

Bill Montez stated staff recommends approval of a resolution approving the submission of the Section Eight Management Assessment Program (SEMAP) Certification to U.S. Department of Housing and Urban Development for Program Year 2006. After consideration, a Motion was made by Commissioner Adkisson, seconded by Judge Bautista approval of the resolution. The Motion carried unanimously.

The next item was to consider and act upon appointing an AACOG representative to the Metropolitan Planning Organization.

Mr. Notzon stated that he is recommending appointing the incoming Executive Director, Gloria Arriaga, as the AACOG representative to the Metropolitan Planning Organization. After consideration, a Motion was made by Commissioner Elizondo, seconded by Commissioner Adkisson approval of the appointment. The Motion carried unanimously.

The next item was to consider and act upon request for support of the Texas Hydrogen Highway Project.

Mr. Notzon stated staff recommends approval to support the Texas Hydrogen Highway Project. After consideration, a Motion was made by Commissioner Adkisson, seconded by Mayor Heath approval to support the Texas Hydrogen Highway Project. The Motion carried unanimously.

The next item was to consider and act upon appointments to the Board of Directors Standing Committees.

Mr. Notzon stated he would like for the Board members to complete the Standing Committee's form indicating what Committee's they would like to serve on for 2007.

The next item was to consider and act upon the following:

- A. Resolution of Appreciation for the Executive Director.
- B. Re-naming the AACOG Board Room to the "Al J. Notzon Board Room."
- C. Other recognition.

Mayor Leonhardt recommended approval of a resolution of appreciation for the Executive Director and the renaming of the AACOG Board Room to the "Al J. Notzon III Board Room. The Board members also made comments to Mr. Notzon for his 40 years of service to AACOG. After consideration, a Motion was made by Commissioner Adkisson, seconded by Commissioner Elizondo approval of the resolution and renaming the Board Room. The Motion carried unanimously.

Next, the Board members adjourned at 2:00 p.m. to Executive Session to discuss the following:

Agenda

Pursuant to 551.074 of the Texas Government Code, an Executive Session will be held to discuss the Attorney General's decision on release of Homeland Security Applications.

The Board members reconvened at 2:15 p.m. A Motion was made by Commissioner Elizondo, seconded by Commissioner Adkisson approval to release the Homeland Security Applications to the Express News. The Motion carried unanimously.

Next, Mayor Leonhardt stated that there would be a small reception in the Reeves Room to celebrate Mr. Notzon's last board meeting and 40 years of service to AACOG.

The meeting was adjourned at 3:20 p.m.