**Alamo Area Council of Governments**

**Regional Emergency Preparedness Advisory Committee Meeting**

**Wednesday, November 15th, 2023 – 2:00pm**

**2700 NE Loop 410, Suite 101**

**San Antonio, Texas 78217**

**MEETING MINUTES**

***MEMBERS PRESENT:***

|  |  |
| --- | --- |
| 1. **Donovan Agans** 2. **Ray Kallio for Judge Rochelle Camacho** 3. **Andrew Cardiel** 4. **Manuel Casarez** 5. **Mark Chadwick** 6. **Walton Daugherty** 7. **Shelby Dupnik** 8. **Angela Morgan for Eric Epley** 9. **Jeffery Fincke** 10. **Nolan Byrd for Gary Haecker** 11. **Mark Cheatum for Jeff Kelley** 12. **Bryce Houlton for Judge Kyle Kutscher** 13. **Judy Lefevers** 14. **Samual McDaniel** | 1. **Christopher Monestier** 2. **Scott Moreland** 3. **Rey Torres for Michael Morlan** 4. **Steve Olfers** 5. **Todd Perna** 6. **Braxton Roemer** 7. **Sammy Sikes** 8. **Cindy Stafford** 9. **Michael Starnes & Rachelle Littlefield** 10. **William Thomas** 11. **Mark Trevino** 12. **Devon Wilborn** |

***MEMBERS ABSENT:***

|  |  |
| --- | --- |
| 1. **Edwin Baker** 2. **Justin Klaus** 3. **Daniel Kramer** 4. **Eric Maloney** 5. **Dan Pue** | 1. **Judge Peter Sakai** 2. **Judge James Teal** |

***AACOG STAFF PRESENT:***

|  |
| --- |
| Marcela Medina – Public Safety Manager  Justin Monarez – Homeland Security/Criminal Justice Coordinator  Laura Richardson- Public Safety Specialist  Mitchell Mensinger- Homeland Security Planner  Cami Goldspink- Criminal Justice Planner |

**1. Meeting called to Order.**

Jeff Fincke called the meeting to order at 2:00pm.

**2. Roll Call.**

A quorum was established with twenty-six **(26)** members present.

**3. Public Comments**

None

**4. Consider and act upon the approval of the October 18, 2023 minutes.**

A **motion** was made by **Bryce Houlton** and secondedby **Scott Moreland** to approve the minutes with above correction.

**All Approved, Motion Carried.**

**5. Consider and act upon the approval of membership items:**

1. Nominating Kenneth Miller as Cindy Stafford’s alternate for Wilson County.

A **motion** was made by **Shelby Dupnik** and secondedby **Scott Moreland** to approve the membership item.

**All Approved, Motion Carried.**

2. Nominating Justin Calhoun as Braxton Roemer’s alternate for the City of Fredericksburg.

A **motion** was made by **Sammy Sikes** and secondedby **Andrew Cardiel** to approve the membership item.

**All Approved, Motion Carried.**

3. Nominating Jeff McLaughlin as Michael Starnes’ alternate for the City of San Antonio.

A **motion** was made by **Scott Moreland** and secondedby **Mark Trevino** to approve the membership item.

**All Approved, Motion Carried.**

4. Nominating Michael Rodriguez to replace Angela Morgan as Eric Epley’s alternate for the City of San Antonio (STRAC).

A **motion** was made by **Sammy Sikes** and secondedby **Ray Kallio** to approve the membership item.

**All Approved, Motion Carried.**

Nominating Michael Rodriguez to replace Angela Morgan on the Hospital/EMS/Medical Subcommittee.

This is an appointment by Chair so did not need to be voted on. Chair Jeff Fincke appointed him as Co-Chair of the committee.

**FY-2023 SHSP Project Update Presentations:**

**6. Number Grantee Project Title**

|  |  |  |  |
| --- | --- | --- | --- |
| [2963808](https://egrants.gov.texas.gov/project/fiscaldetail2.aspx?gn=29638080C-84-C7-EE-82-A8-9B-3D-57-D3-E6-DE-5C-5B-0D-B7) | | San Antonio, City of | Law Enforcement Regional Response Capabilities |
| [4100803](https://egrants.gov.texas.gov/project/fiscaldetail2.aspx?gn=41008034F-15-60-F7-EE-B3-46-82-8F-91-CB-65-66-FE-52-82) | | San Antonio, City of | IISC Information Sharing |
| [4529301](https://egrants.gov.texas.gov/project/fiscaldetail2.aspx?gn=452930103-64-7C-84-99-0A-52-5E-23-3A-1B-8D-6C-FB-FA-F2) | | San Antonio, City of | STOV Fire Services Capabilities |
| [2963807](https://egrants.gov.texas.gov/project/fiscaldetail2.aspx?gn=29638079D-02-39-5F-6F-DC-73-F3-55-B4-AE-70-1C-C5-1A-AE) | | San Antonio, City of | AET - Law Enforcement Regional Response Capabilities |
| [4100802](https://egrants.gov.texas.gov/project/fiscaldetail2.aspx?gn=4100802CF-35-AF-CB-1F-EE-6E-C6-DE-42-79-6F-24-1C-1D-D0) | | San Antonio, City of | DVE - Information Sharing |
| [4213102](https://egrants.gov.texas.gov/project/fiscaldetail2.aspx?gn=42131028E-74-F2-28-CE-A9-1B-0F-65-83-7C-7F-C8-07-7D-C4) |  | Bexar County | Bexar County WMD/HAZMAT Team Enhancement Project |
|  |
| 2964307 | | Bexar County | Bexar County Regional Preparedness and Resilience Project |
| [4213101](https://egrants.gov.texas.gov/project/fiscaldetail2.aspx?gn=421310129-62-F7-34-78-3F-97-21-2D-E1-21-72-ED-43-6C-92) |  | Bexar County | Bexar County WMD/Hazmat PPE Enhancement Project |
|  |
| [4438901](https://egrants.gov.texas.gov/project/fiscaldetail2.aspx?gn=41008034F-15-60-F7-EE-B3-46-82-8F-91-CB-65-66-FE-52-82) | | New Braunfels, City of | Rescue Utility Vehicle |

Presentations were given on status of each project which are on track to be able to spend their funds.

**7. Program Updates**

**A. Monthly HSGD Conference Call-**

* There are changes to the RFA- Increasing minimum project amount to $10,000/project.
* Mobile Ad-Hoc radio network systems added to list of prohibited equipment.
* Cyber investment not going to be offered under SHSP or competitive to maximize use of SLCGP.
* RFA’s for enhancing election security & combatting domestic violent extremism-min 3%
* Truing to stay with targets from last year for LETPA or NPA- Less than $100K- regional allocation will not be required, $100K-$250K- 30% LETPA, more than $250K: LETPA & NPA requirement, 35% LETPA

**B. THIRA Update- (Deyanira Flores)**

For any agencies that haven’t completed their worksheets, she is there to help out if you need it. Most have completed or are in process.

**8. Discussion and appropriate action on subcommittee reports.**

1. **Emergency Management-N/A**
2. **Fire/Hazmat/WMD-N/A**
3. **Law Enforcement/Fusion Center-N/A**
4. **Interoperable Communications-N/A**
5. **Hospital/EMS/Medical- N/A**
6. **Public Health- N/A**

**9. Old Business- NA**

**10. New Business:**

**Discussion and appropriate action on Chair and Vice-Chair Appointments**

There was a motion made by **Walton Daugherty** and seconded by **Scott Moreland** to close nominations for Chair and Vice Chair.

**All Approved, Motion carried.**

There are 4 nominations for Chair: Jeff Kelley, Bryce Houlton, Michael Morlan and Mark Chadwick.

Ballots were passed out and tallied. Jeff Kelley received the majority of 10 votes for Chair.

There were 3 nominations for Vice Chair: Bryce Houlton, William Thomas and Mark Chadwick.

Ballots were passed out and tallied. Mark Chadwick received the majority of 11 votes for Vice Chair.

A **motion** was made by **Angela Morgan** and secondedby **Bruce Houlton** to approve the above voting results for **Jeff Kelley** as Chair and **Mark Chadwick** as Vice Chair.

**All Approved, Motion Carried.**

**Closing Items-**

* 1. **Upcoming Events, Trainings and/or Exercises**

NTER Threat &b Evaluation course at Burbank High School Dec 18 at 8:30am.

2023 Fusioncom - Southwest Texas Fusion Center, Dec 11-14 at Henry B Gonzalez Convention Center

* 1. **Items to be placed on next meeting agenda**

None

**c. Next Meeting Date: Wednesday December 20th, 2023 – 2:00pm**

**13. Adjournment.**

A **motion** was made by **Sammy Sikes** and seconded by **Bryce Houlton** to adjourn.

Meeting adjourned at 3:12pm.

Glossary:

1. AACOG – Alamo Area Council of Governments
2. CISA – Cybersecurity and Infrastructure Security Agency
3. DSHS – Department of State Health Services
4. DVE – Domestic Violent Extremism
5. GIS – Geographic Information Systems
6. HSGD – Homeland Security Grants Division
7. JTTF – Joint Terrorism Task Force
8. LETPA – Law Enforcement Terrorism Prevention Act
9. NPA – National Priority Area
10. NSEDC – National Special Events Data Call
11. NSGP – Nonprofit Security Grant Program
12. OOG – Office of the Governor
13. RMOC – Regional Medical Operations Center
14. SAOEM – San Antonio Office of Emergency Management
15. SERI – Statewide Emergency Radio Infrastructure (grant)
16. SHSP – State Homeland Security Program
17. STEAR – State of Texas Emergency Assistance Registry
18. STFC – South Texas Fusion Center
19. STRAC – Southwest Texas Regional Advisory Council
20. TARC – Texas Association of Regional Councils
21. TEEX – Texas A&M Engineering Extension Service